►INSTRUCTIONS TO CANNABIS/HEMP HANDLER: Complete this form if you process or handle “compliant” hemp as defined below and are requesting certification of this product or products containing hemp as an ingredient. Note that production and handling of **hemp seeds** (including **hemp seed meal** and **hemp seed oil** specifically) do not require that a handler enter into this agreement because those products/ ingredients have been given GRAS notices officially recognized by the FDA.

* **Compliant hemp** is defined as crude or raw hemp with a THC percentage of not more than 0.3% by dry weight or a hemp product produced using crude or raw hemp with a THC percentage of no more than 0.3% by dry weight as its hemp ingredient and with process controls to ensure that the final product continues to maintain THC levels that do not exceed 0.3%, as confirmed by laboratory testing.  2018 Farm Bill, Subtitle G - Hemp Production Sec. 297A (1). (Link [HERE](https://www.agriculture.senate.gov/imo/media/doc/Agriculture%20Improvement%20Act%20of%202018.pdf))
  1. **SCOPE AND RESPONSIBILITY**. Pursuant to declarations by the FDA and USDA National Organic Program, it is “illegal” to add CBD—even if hemp-derived—to food and to label CBD as a dietary supplement. When marketing hemp and hemp-derived products, it is the responsibility of the handler to ensure that it is compliant with the regulatory prohibitions against marketing CBD as a food or dietary supplement.
  2. When Oregon Tilth (OTCO) certifies hemp or a hemp product, including those that contain hemp-derived CBD, it only verifies compliance with organic standards, even though the production of hemp and hemp-derived products are subject to other laws and regulations. *The handler is responsible for ensuring that its hemp or products containing hemp as an ingredient meet all applicable federal, state, tribal and local laws and regulations and the handler must verify with those jurisdictions that its products are legal* ***before submitting them to OTCO for organic certification****.*

**2.1 OPERATION INFORMATION.** Provide contact information for the handler and its legally responsible party (e.g., owner).

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Handler: | | | |
| Name of Authorized Representative: | | Job Title: | |
| Address: | City: | State: | Zip: |

**2.2 GENERAL INFORMATION. Provide** a general description of your hemp handling activities.

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| Describe the specific hemp handling activities included within your Organic System Plan |
| Describe the types of hemp-related services/products offered:  Blending Distillation  Custom blending  Grinding  Body care products  Pet food  Other (describe): |
| How are you able to demonstrate that THC levels in finished products do not exceed 0.3% in each lot produced?  Maintain testing records showing the identity and quantity of THC contained in each lot.  Other (describe): |

**3.1 DECLARATION AND SIGNATURE**

* I, the undersigned representative of the handler identified above with actual authority from said handler, declare the following to be true and accurate:
* The handler processes and/or handles hemp and or products containing hemp as an ingredient or both.
* The handler is aware of, fully understands and accepts full responsibility for its obligations and restrictions under federal, state and tribal laws relating to the production, processing and handling of hemp and products containing hemp as an ingredient.
* At the time of this signing, the handler is in compliance with all applicable federal, state and tribal regulations pertaining to hemp production and processing, including variations in the sampling and testing timelines from the federal standard and restrictions or allowances on handling products that do not meet the federal definition of hemp.

By signing below, I affirm that all of the statements made herein are true and correct. Furthermore, I affirm that I understand that organic certification does not indicate or establish compliance with any of the above-mentioned federal, state tribal or local laws/regulations, and that compliance with additional standards beyond those mentioned above (e.g., FD&C Act) are the responsibility of the handler. The handler understands and accepts that organic certification only signifies that the certified product(s) are processed in compliance with the USDA National Organic Program pursuant to 7 CFR §205.

**Important Information Regarding Electronic Signatures:** Oregon Tilth recognizes and permits the use of electronic signatures in the conduct of its business. By checking the box below, you willingly consent to the use of electronic signatures in the conduct of your business with Oregon Tilth.

**AGREE**

**Signature: Date:**

**Title:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_